

Biz Hub Scan to Folder Failure

1. 1. If Scanning is not working:
 1. Make sure [redacted] is turned on
 2. Make sure [redacted] is logged into the system
 3. Make sure [redacted] is signed in and running
 4. Make sure the Biz Hub hasn't lost [redacted] somehow
 5. Make sure the Biz Hub is using the [redacted] account
 6. Make sure the [redacted] password has not expired - set to not expire
 2. If you need to know why. See below.
1. [redacted] does NOT allow shared folders. It will always revert back to unshared because it doesn't actually exist. It's a entry in a database pointing to a virtual folder in a cache of data that grows and shrinks as the user needs.
The full [redacted] Sync, however, does.
The VFS version cannot be shared out.
 1. The Biz Hub: [Konica Minolta C364 - BizHub — IT Glue](#)
 2. This scans to a "Network Folder"
 3. The "Network Folder" is a shared folder: [redacted]
 4. The **Scans** folder is shared out from **C:\Users**[redacted]
 1. Permissions for this folder are granted to the local *Scans* account: [Scans Local Profile — IT Glue](#)
 5. This means Scans has to be logged in.
 6. Then Sync needs to be running
 1. The ONLY folders on this machine should be [redacted]
 7. When the Biz Hub scans to the shared folder **\Scans** hosted on [redacted] it will use the [redacted] user name/password to copy the file to the folder
 8. [redacted] account will then update the Cloud with the new file
 9. Now everyone will see the new file after a few seconds